

Window Rock Unified School District No. 8
Student Activity Accounts

Arizona Revised Statutes and District policy permit the establishment of special clubs and activities for the benefit of students. When such groups are formally recognized and established, an account is established by the District and receipt of cash and disbursement of cash are handled by the District's Business Office within the Student Activity Fund as authorized by USFR.

This form provides the authorization for establishment of such an account and identifies the persons who are responsible for activities related to each account.

Name of Club: _____

Sponsor: _____

School: _____ Date: _____

President: _____ Vice Pres: _____

Secretary: _____ Treasurer: _____

The above named club has been recognized as a formal activity within the WRUSD. The persons named are officially recognized as the persons responsible for club activities, including the handling of club funds.

AUTHORIZATION

The District's Business Office is hereby requested and authorized to establish a fund in the name of the club and to handle the receipt, deposit of cash and disburse funds upon request of the above named club representatives. This authorization is in effect until such time when notified by the above club to close or cancel the account.

Club Sponsor/Signature

Club President/Signature

Date

Date

For Business Office Use Only

Form rec'd _____

Date Rec'd _____

Constitution on file _____

Date Rec'd _____

Board Action _____

Date Approved _____